

To: All Members of the Council

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Manager

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Calls may be recorded for training or monitoring

Date: 10 July 2023

Dear Councillor

COUNCIL MEETING - TUESDAY, 18 JULY 2023

A MEETING of the WAVERLEY BOROUGH COUNCIL will be held in the COUNCIL CHAMBER, COUNCIL OFFICES, THE BURYS, GODALMING on **TUESDAY, 18 JULY 2023** at **6.00 pm** and you are hereby summoned to attend this meeting.

The Agenda for the Meeting is set out below.

Yours sincerely

Susan Sale

Executive Head of Legal & Democratic Services & Monitoring Officer

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AGENDA

1. APOLOGIES FOR ABSENCE

To receive apologies for absence.

2. MINUTES

To confirm the Minutes of the Annual Council meeting held on 23 May 2023 and the Extraordinary Council meeting held on 7 June 2023.

3. DECLARATIONS OF INTEREST

To receive from Members, declarations of interest in relation to any items included on the agenda for this meeting in accordance with the Waverley Code of Local Government Conduct.

4. MAYOR'S ANNOUNCEMENTS

5. LEADER'S ANNOUNCEMENTS

6. QUESTIONS FROM MEMBERS OF THE PUBLIC (Pages 7 - 8)

To respond to questions from members of the public, received in accordance with Procedure Rule 10.

The deadline for receipt of questions is 5pm on Tuesday 11 July 2023.

7. QUESTIONS FROM MEMBERS OF THE COUNCIL

To respond to any questions received from Members of the Council in accordance with Procedure Rule 11.2.

The deadline for receipt of questions is 5pm on Tuesday 11 July 2023.

8. UPDATE OF THE LOCAL PLAN (Pages 9 - 28)

Local Plan Part 1 (LPP1) was adopted in February 2018. In accordance with statutory requirements, the Council undertook a review of the Plan within five years of its adoption to decide if an update was required. The full Council on 21 February 2023 resolved that LPP1 required updating and instructed officers to explore all options for carrying out this update.

This report addresses that resolution by exploring two broad options for updating the Local Plan.

Recommendation

The Executive recommends that:

Work commences on a comprehensive update of the Local Plan (option A), meeting the requirements of the existing development plan system but

ensuring flexibility to migrate to the new system if implemented.

9. PUBLIC SPACE PROTECTION ORDERS NO 1. AND NO. 2 (Pages 29 - 74)

Public Space Protection Orders relating to Dog Fouling and Dog Controls were made by the Council in 2019 and 2020 respectively. These Orders must be reviewed every three years to determine if they are still required and relevant. Public consultation has been carried out to assist this assessment and this report reviews the feedback from the public consultation and makes recommendations for the proposed replacement Public Spaces Protection Orders.

Recommendation

That the Council approves:

- 1 the updated Public Spaces Protection Order No.1 relating to dog fouling.
2. the updated Public Spaces Protection Order No.2 relating to dog controls.
3. that the FPN level is set at £100 for breach of the order, where offered as a disposal.

10. APPROVAL OF FUNDING TO MEET THE BUDGETARY REQUIREMENT FOR THE MUSEUM OF FARNHAM MEND PROJECT, WHICH ENABLES BUILDING FABRIC REPAIRS AND CONSERVATION WORK TO GRADE 1 LISTED WILMER HOUSE (Pages 75 - 84)

Waverley Borough Council has accepted a capital grant of £734,335 from Arts Council England's Museum Estate and Development Fund to carry out essential brickwork repairs and conservation works to Wilmer House (Museum of Farnham). The total cost of the project is estimated to be £1,029,145. As it currently stands there is a potential budget gap of £275,000, which includes a match funding contribution of £100,000 previously agreed by the Executive at their meeting on 6 September 2022. In addition to the MEND grant a further £20,500 of external funding is already secured and officers are confident that funding from other sources can be found to reduce the shortfall further.

At their meeting on 6 June 2023, the Executive supported a recommendation to Full Council that if all efforts to raise additional external funding prove unsuccessful, that the Council shall agree to fund the budget gap of up to £275,000 from capital receipts or the Property Investment Reserve.

Recommendation

The Executive recommends to the Council that:

a budget of up to £275,000 be approved from capital receipts or the Property Investment Reserve. This will be to fund a potential budget gap in the MEND project, if efforts to obtain external funding are unsuccessful or overall project costs increase following the tender for the main build contractor.

11. PROPOSED REVISIONS TO THE SCHEME OF DELEGATION TO OFFICERS, PLANNING COMMITTEE PROCEDURE RULES, AND COUNCILLORS' PLANNING CODE OF GOOD PRACTICE (Pages 85 - 142)

The Standards and General Purposes Committee has considered proposed amendments to the Council's current constitution in relation to Scheme of Delegation to the Joint Executive Head of Planning Development; revisions to the Planning Committee Procedure Rules; and a revised Councillors' Planning Code of Good Practice which together will help support the effectiveness of the Waverley Planning Committee.

Recommendation

The Standards & General Purposes Committee recommends that the Council approves:

1. The proposed revised Scheme of Delegation to the Joint Executive Head of Planning Development, attached at Appendix 1A.
2. The proposed revised Planning Committee Procedure Rules, attached at Appendix 2.
3. The proposed revised Councillors' Planning Code of Good Practice, attached at Appendix 3A.
4. That a consultation with councillors is undertaken to inform the content of a Memorandum of Understanding between planning officers and councillors.

12. APPOINTMENT OF MEMBERS TO COMMITTEES (Pages 143 - 146)

1. Council is invited to note the updated membership of committees following the changes to the size and number of committees agreed by Council on 7 June 2023, as set out in the attached schedule, which reflects changes approved by the Joint Executive Head of Legal & Democratic Services under delegated authority.
2. Council is asked to agree the appointment of the Chair and Vice-Chair of the Planning Committee, in line with the nominations of the Group Leaders, as follows:

Chair 2023/24 – Cllr David Beaman
Vice-Chair 2023/24 – Cllr Penny Rivers

13. MOTIONS

To receive any motions submitted in accordance with Procedure Rule 12.1.

The deadline for receipt of motions was 5pm on Thursday 6 July 2023.

No motions have been received.

MINUTES OF THE EXECUTIVE AND COMMITTEES

There shall be no debate on any item contained in the Minutes of the Executive or a Committee, but councillors may give notice in writing, e-mail or telephone message to the Executive Head of Legal and Democratic Services

- (i) by noon on the working day prior to the day of the meeting, of a question, and give details of any question, or
- (ii) by noon on the day of the meeting of a statement they wish to make.
(PR11.8(a))

14. MINUTES OF THE EXECUTIVE (Pages 147 - 166)

To receive and note the Minutes of the Executive meetings held on 4 April 2023, 11 May 2023, and 6 June 2023.

15. MINUTES OF THE LICENSING AND REGULATORY COMMITTEE (Pages 167 - 170)

To receive and note the Minutes of the Licensing & Regulatory Committee meeting held on 27 February 2023.

16. MINUTES OF THE AUDIT COMMITTEE (Pages 171 - 174)

To receive and note the Minutes of the Audit Committee meeting held on 13 March 2023.

17. MINUTES OF THE STANDARDS AND GENERAL PURPOSES COMMITTEE
(Pages 175 - 186)

To receive and note the Minutes of the Standards and General Purposes Committee meeting held on 30 November 2022 and 7 June 2023.

18. EXCLUSION OF PRESS AND PUBLIC

If necessary, to consider the following motion, to be moved by the Mayor:

That, pursuant to Procedure Rule 20 and in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of any matter on this agenda on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s), there would be disclosure to them of exempt information (as defined by Section 100I of the Act) of the description specified in the appropriate paragraph(s) of the revised Part I of Schedule 12A of the Local Government Act 1972 (to be identified at the meeting).